



Minutes of the Friends of the Crawley Down Health Centre (PPG)

Tuesday 2nd August 2016

Present: Peter Dodds- Co-chair, Kalpna Raval – Secretary, Peggy and Dave Close, Anne Cull, Florrie Grimwood, Molly Tavani, Dr D. Jefferies (later)

Agenda Ref:	Minutes	ACTION
1.	Welcome and Apologies: Apologies from Caroline, Judith, Philip, Debra	
2	Minutes of Meeting held on 14th June 2016: Proposed by Glynn and seconded by David. Matters Arising: AOB item where Peggy raised pharmacy query to be discussed at next meeting.	PD/KR
3	Fayre Arrangements: Mollie reported Teddy Tombola, £1 per ticket. Peter to loan gazebo. Table to rent £10. Peter, Glynn and one other to help Mollie, Peter and Caroline on the day. Glynn asked about insurance but none is needed.	
4	Newsletter No 6: With Vicar for distribution. Peter reported printer problems update. Time lost when it was not working. Will get back to retailer and report at next meeting.	PD
5	Doppler Machine Update and Next Project: Doppler on order, delivery expected within next week. Peggy and Mollie underlined importance of having money set aside for overheads and running costs of newsletter before fund raising for next project begins. Next project can then be finalised with surgery.	PD
6	Finances: Peter has handed over accounts to Peggy and distributed current position on Income and Expenditure Account for 1 st April 2016 to 31 st March 2017 to all committee members.	

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7	<p>CQC Report Status: Dr Jefferies was pleased overall with the report, even though the PPG only got a passing mention. The surgery was awarded Pass Green Status. Full report can be seen on the CQC website.</p>	
8	<p>Suggestion Box: Glynn to redraft suggestion/comment form.</p>	GR
9	<p>Elephant Legs: Now in situ, positive feedback from patients. Thanks to Mollie for obtaining them.</p>	
10	<p>Table in Surgery: Mollie reported positive feedback on the whole. Parkview Surgery Burgess Hill trying to form a PPG. Peter suggested they use our idea to encourage more patient participation. Once again the problem of attracting new members to our committee was discussed.</p>	
11	<p>AOB:</p> <ul style="list-style-type: none"> • Florrie advised patients in the Park are still complaining about waiting times for appointments. Dr Jefferies explained that if more patients use triage, appointments can be allocated as needed. • Peter discussed our PPG with Sec of NAPP, Edith Todd. Our website is officially recommended on their website as they are very impressed with it. • Anne asked for clarification of GPs specialising in certain fields. Dr Jefferies explained that there are very few courses for GPs to become more specialised and no funding available. • Glynn pointed out that part of the mission of the PPG is to arrange talks/discussions on health matters. Dr J. said the waiting room could be used for this after hours. 	GR
12	<p>Dates of Forthcoming Meetings: Tuesday 4th October and Tuesday 29th November 2016.</p>	

KR/27 Oct 2016