



Minutes of the Friends of the Crawley Down Health Centre (PPG)

Tuesday 4th October 2016

Present:

Peter Dodds- Co-chair, Glynn Roche – Co chair, Kalpna Raval – Secretary, Peggy and Dave Close, Caroline Custard, Molly Tavani, Dr D. Jefferies, Debra Suraille, Judith Dayus, Nora & Godfrey Frost.

Agenda Ref:	Minutes	ACTION
1.	<p>Welcome and Apologies: Apologies from Anne Cull, Florrie Grimwood, and Najma Osman. Peter welcomed Nora and Godfrey Frost.</p>	
2	<p>Minutes of Meeting 2nd August 2016: Proposed by Glynn and seconded by David. Matters Arising: AOB item: Pharmacy query raised by Peggy, now to be deleted, at Peggy's request.</p>	
3	<p>Fayre Report: Mollie reported Teddy Tombola to have been very successful. All teddies were sold, and all agreed that we should do this again, as a fund raising event. The prizes worked and there was a minimum outlay. The tickets at £1 each was very attractive. It was a successful fund raiser, albeit – hard word in organising it and on the day! Vote of Thanks to all the hard workers, Molly & Peter Tavani, Caroline, Peter (helping on the day as well as loan of the gazebo). Also helped on the day by Najma and Nora & Glynn.</p>	
4	<p>Printer Problems: Peter reported that as he had reported before the printer makes a squeaking noise., usually when Newsletter is being printed. At the moment there is no squeaky noise. Peter reported that he has had long correspondence with the Printerland, who are not accepting any responsibility. Suppliers of the toner ink have had an engineer look at the printer with respect to this problem, and ensure that the Toner isn't the cause. Peter said that this now this "stand –off " point. To be picked up if there are any further issues in the future.</p>	

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5	<p>Elephant legs suggestion from M Ford Discussed and Glynn to address on the website</p>	GR
6	<p>Treasurer report Peggy reported current funds are £251.06 Molly had further raised £41.50 A refund due from NAPP: £40 (but not yet received).</p> <p>Debra asked if there was any likelihood that the Printer might need replacing any time soon. Both Glynn and Peter suggested not.</p> <p>Discussed further ways of raising funds – Collection of old mobile phones ..see AOB Molly suggested that local Co-Op has funds for local / chosen charities. See AOB</p>	
7	<p>Fasting Blood Tests: This was raised as a point of discussion / clarification by Caroline as recently she came to know that not all blood tests need to be fasting. Dr Jefferies explained that with new testing methods / analysis of the bloods, many tests can now be non-fasting. Patients should be guided by their Dr who recommends the blood test initially, as to whether for that test the patient needs to fast or not. Suggested for an article of this would be useful in the next Newsletter.</p>	Dr Jefferies/ Debra /PD
8	<p>Replacement Rep for CPRG (PD has resigned) PD has resigned from this committee and so there is a need for us to have representation on this. PD described the role, with meetings being around the locality, approx. once a month. Allows our PPG to be represented and to know of the issues and solutions at other GP practices in our locality. If anyone is interested to see PD.</p>	
9	<p>Next Newsletter Ideas & Suggestion Box</p> <ul style="list-style-type: none"> • Fasting bloods article • When is an Emergency not an Emergency <p>An article to best explain the use of these appointments, to help guide patients with more information. There is a huge demand on GP appointment time, often leading to long wait times. Triage is often a good route to take, and so explain this more in the article.</p>	PD

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	<p>A question was asked to see if we can close our list? Debra explained that this isn't a good idea, as otherwise then new patients are still added by The Government, often these patients can be from other localities'.</p> <ul style="list-style-type: none"> • To mention that there is suggestion Box in the waiting area and to encourage patients to use this for their feedback / comments. • Discussed ideas to make patients more aware of the Suggestion Box in the Surgery waiting area. To mention this in the next Newsletter. 	
<p>10</p>	<p>AOB:</p> <ul style="list-style-type: none"> • Table at Surgery It was agreed that this is a good idea, allows for a change for PPG representation to be seen. Generally Molly and Caroline, who man the "table" get good feedback. • Newsletter Circulation PD reported that he has now managed to get the Newsletter back in circulation in Turners Hill. • Email from D Lucas , commenting on online appointments as he was using Vision on line and wasn't able to make an appointment. Glynn / Debra said that Vision online is now replaced by EMIS . Glynn to reply to D Lucas' email. • Discussed EMIS system and that it will only allow patients to make one appointment at a time, and at times patients may need a longer (double appointment). Debra explained that this is time management and the need for GP to see many patients. • Old mobile phones collection and resale for fund raising. Peggy mentioned this, (had also mentioned it at a previous meeting) with details of website where the donated phones can be sent for sale. All agreed that this is a good idea and should look to take this idea forward. • Molly said that the local Co-Op store has monies available for local chosen charities. Peggy said that she will check on the Co-Op website / phone Co-Op to see how we can apply / express interest. 	<p>-</p> <p>GR</p> <p>-</p>
<p>11</p>	<p>Date s of Forthcoming Meetings: Tuesday 29th November 2016 and Tuesday 7th Feb 2017.</p>	