



## Minutes of the Friends of the Crawley Down Health Centre (PPG)

Tuesday 7<sup>th</sup> Feb 2017

### Present:

Peter Dodds (PD)- Co-Chair, Dr. Dan Jefferies (DJ), Peggy Close (PC) – Treasurer, Dave Close (DC), Caroline Custard (CC), Molly Tavani (MT), Debra Surallie (DS), Najma Osman (NO), Florrie Grimwood (FG), Frankie Dodds (Minutes).

Agenda Ref:	Minutes	ACTION
1.	<p><b>Welcome and Apologies:</b> Frankie Dodds (Minutes)</p> <p>Apologies from Glynn Roche &amp; Judith Dayus.</p>	
2	<p><b>Minutes of Meeting 29<sup>th</sup> November 2016 and Matters arising:</b> Proposed by MT and seconded FG. FG raised the matter of the printing of the newsletter. MT confirmed that the folding machine was now working well.</p> <p>CC raised the matter of the Care Support Worker now working at the surgery, which was a Government initiative. The general opinion was that it was proving extremely satisfactory, albeit for only one day a week at the moment but, hopefully, the amount of days will increase.</p>	
3	<p><b>Replacement Rep for CPRG</b></p> <p>PD confirmed that he had re-joined the CPRG and explained in detail the function of the Group. PD explained that the CCG receive £232m per year. It was his view that if a tiny fraction of this money (say £1000 per PPG) was allocated to the 17 PPGs in our area it could be used to support PPG's in general and enable them to educate patients on how to look after themselves properly thus saving the CCG substantial sums in the long run. PD has written to the Chairman of the CCG with these views and they are reviewing how they engage with PPGs.</p> <p>CCG has appointed a new engagement officer, Pat McGrath (PG) who is keen to get involved in local projects.</p>	

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<b>4</b>	<p><b>Health &amp; Wellbeing Event</b></p> <p>Pat McGrath and Mid Sussex Health &amp; Wellbeing section are planning a joint public meeting sometime in April or May with the East Grinstead surgeries and us.</p>	
<b>5</b>	<p><b>Meeting with Board of West Sussex Local Councils</b></p> <p>Pat McGrath arranged a meeting with the captioned. PD attended and explained the role PPGs have in patient communication. It is hoped Parish Councils may be able to supply some financial support.</p>	
<b>6</b>	<p><b>Contact with Jeremy Quinn (MP)</b></p> <p>The Government's proposal for surgeries to open for more hours and 7 days per week prompted PD to contact Jeremy Quinn. He showed him DJ's articles in the last 2 newsletters and this has resulted in a meeting being set up between Jeremy Quinn and DJ.</p> <p>DJ explained the difficulties of providing a 7 day surgery due to insufficient doctors. The inadequacies of the 111 telephone service was also discussed. It was hoped that Jeremy Quinn was going to be an improvement on our previous MP's interest in health matters.</p>	
<b>7</b>	<p><b>Christmas Closing Notice</b></p> <p>DS explained the mistake was due to an outside programming error leading to the telephone message over the period being incorrect.</p>	
<b>8</b>	<p><b>Treasurer's Report/Fund Raising</b></p> <p>PC reported that there was £663.11 in the bank. She said she would chase Co-Op Membership and confirmed receiving a £200 donation from the CDRA.</p> <p>DC and PC raised the matter of trying to use donated mobile phones to raise funds. This was proving to be a bit more problematical than expected but they would plough on.</p>	

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<b>9</b>	<p><b>Next Newsletter/Fundraising</b></p> <p>More parts are needed for the printer, and they are expensive. CC said it was so difficult to raise funds.</p> <p>MT has large teddy bear for 'Guess the Weight'. CC has been given a teddy bear for 'Guess the Name'.</p> <p>DJ confirmed fund raising was hard work and an ECG machine for the surgery would cost £2,000. It was agreed this should be our next objective.</p> <p>It was enquired whether the surgery car park could be used for fund raising i.e. cake stalls etc. All projects should be published in the newsletter.</p> <p>PD asked for ideas for the next newsletter. DJ suggested he could do an article on how to get the best out of the surgery.</p>	
<b>10</b>	<p><b>Suggestion Box</b></p> <p>Nothing in it but it needs new padlock.</p>	
<b>11</b>	<p><b>Table in surgery matters</b></p> <p>Results were very positive as usual. It was decided a notice was required to hang down in front of the table to make patients aware and DC agreed to make one.</p>	<b>DC</b>
<b>12</b>	<p><b>A.O.B</b></p> <p>MT pointed out that many patients were unaware that there is a Practice Manager. It was suggested that a board of photographs of doctors, staff and their qualifications should be placed in the surgery or put in the newsletter.</p> <p>With regard to medical matters, CC wished it recorded that her husband recently received excellent treatment in hospital and the whole process took 4 weeks.</p> <p>NS said she has not been so lucky and has waited 6 months for a consultation.</p> <p>MT asked why the lists were not out that day, and commented that the appointments were usually full, and system very complicated.</p> <p>Dr Saleemi would be taking maternity leave from March 2017.</p> <p>DJ explained why the triage had to be abandoned on occasions</p>	

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	<p>recently, and how extremely difficult it is to recruit doctors. Locums will not work full-time and staff have to be treated with consideration.</p> <p>Caroline offered to write a short article for the newsletter on the history of the surgery in Crawley Down to celebrate the 10<sup>th</sup> anniversary of its present venue. Further details to follow.</p> <p><b>Dates of forthcoming meetings</b></p> <p>4<sup>th</sup> April and 6<sup>th</sup> June 2017</p>	